ANNEXURE–II

NORTH LAKHIMPUR UNIVERSITY

APPLICATION FOR REGISTRATION AS A CANDIDATE FOR THE DEGREE OF DOCTOR OF PHILOSOPHY

To,

The Chairperson

Departmental Research Committee, Dept. of .....

North Lakhimpur University

Khelmati, Lakhimpur

Please attach your Recent passport size Photograph here

Sir/Madam,

I have gone through the clause "Admission Requirements" of the **North Lakhimpur University Regulations for the Research Council and Award of the Degree of Doctor of Philosophy (PhD), 2026**, I have the requisite qualification. I would like to apply for registration as a research student for the Ph.D. Degree in the Department of ....., of North Lakhimpur University and submit the following particulars in support of my application along with the Application fee.

Further, I would like to undertake that I shall abide by the Rules and Regulations of North Lakhimpur University framed from time to time.

Yours faithfully,

Date:

Signature of the candidate

Detailed Record of the Candidate:

1. Name (in block letter) : .....
2. Father's/ Husband's Name : .....
3. Date of birth (as given in the : H.S.L.C. Certificate): .....
4. Previous University Registration Details: .....

.....

5. Whether married or unmarried : .....

6. Social Category (SC/ST/OBC/Minority): .....

7. Address (Permanent) :.....

.....

.....

8. Address of Correspondence : .....

.....

.....

9. Mobile Number: .....

10. , Email: .....

11. Details of the Academic Records:

Examination passed	Name of the University/Board	Year of Passing	Roll No. Division	Percentage of Marks	Subjects Opted
H.S.L.C.					
H.S.S.L.C.					
Bachelor's degree					
Master's degree					
M.Phil. or any other Degree					

12. Proposed title of the Thesis: .....

13. Name of the Proposed Supervisor and Address: .....

.....

.....

14. Details of prior research experience (if any): .....

15.Proficiency in Languages:

(a) Can Speak : .....

(b) Can Read : .....

(c) Can Write : .....

16. If Employed :

(a) Name of the Institution : .....

(b) Nature of Work : .....

(c) Experience (in Years) : .....

Date:

Signature of the candidate

Certificate of the Head of the Institution/ Organization in which the candidate is employed (wherever applicable):

I certify that the application is being made with my consent and permission. I have no objection if the candidate is registered for Ph.D. in North Lakhimpur University.

Date : .....

(Signature)

Office Seal

Name:

Designation:

Proposed Supervisor's Certificate

This is to certify that I know the applicant, ..., I am satisfied that he / she has sufficient competence for carrying out research works leading to Ph.D. I shall be ready to supervise his / her works, if it is approved by the Research Council.

I also declare that there are ..... numbers of registered Ph.D. Scholars pursuing Ph.D. under my supervision.

Research scholars under my supervision as follows :

(a) Ph.D. Scholars under North Lakhimpur University (Total Number and Names): .....

.....

.....

.....

.....

(b) Ph.D. Scholars under other University / Institute (Total Number and Names): .....

.....

.....

.....

.....

.....

(Signature)

Name :

Date:

Designation :

Recommendation of the Departmental Research Committee

Certified that the D.R.C. in (subject) ..... held on ..... has recommended that the application of Mr./Ms. ..... be placed in the Research Committee for recommendation for registration as a candidate for Ph.D. w.e.f..... under the Supervision of .....

(Signature)

Chairperson

Departmental Research Committee,

Dept. of.....

Office Seal

Date : .....

Recommendation of the Research Council

Certified that as recommended by the DRC concerned, the application of Mr./ Ms. .....

..... for registration in the Ph.D. Programme in the Department of ..... is further recommended for approval.

Date :.....

.....

(Signature)

Chairperson, Research Council

Office Seal

Self-attested copies of the following documents must be enclosed along with the application:

1. Master's Degree Certificate
2. Bachelor's Degree Certificate
3. Pre-Degree / H.S.S.L.C. Certificate
4. H.S.L.C. Certificate
5. Master's Degree Marksheet
6. Bachelor's Degree Marksheet
7. Pre-Degree / H.S.S.L.C. Marksheet
8. H.S.L.C. Marksheet
9. M. Phil Certificate and Marksheet (If applicable)
10. Migration Certificate (in case of students migrating from other Universities).
11. Synopsis of the proposed research work, (Two copies)
12. Copy of the Receipt for Application Fee.

ANNEXURE -III

NORTH LAKHIMPUR UNIVERSITY

Proforma to be Filled in and Submitted Along with Ph.D. Abstracts

1. Name of the Scholar: .....

2. Date of Registration: .....

3. Date of Re-Registration (if applicable): .....

4. Title of the Thesis: .....

5. Name of the Supervisor(s): .....

.....

6. Six-Monthly Progress Reports Submitted:

Sl. No.	Period	Recommended by the DRC on	Research Council in which the report was placed on recommendation of the DRC (to be filled in by the Office)

7. Details of the papers presented at Department /Regional/National/International seminars during the tenure of Research (at least once a year). (attested photocopies of certificate to be enclosed):

Sl. No.	Title of the Paper	Date & Place of Presentation	Name & Status of the Seminar
1.			
2.			
3.			

4.			
5.			
6.			

8. Paper Published: (Enclosed separate sheet if required):

Sl. No.	Name of the Journal	Publisher	ISSN	Vol. & Issue.	Date of Publication	Title of the Paper	Whether Scopus/ Web of Science Indexed (Yes/No)

9. Book Chapter(s) and Proceedings Chapters Published (if any)(Attach Details): .....

.....

.....

.....

.....

Date:

Signature of the Ph.D. Scholar

Verified and forwarded

Signature(s) & Seal(s) of Supervisors(s)

(For office use only)

Verified and forwarded along with panel of examiners	**Checked and Verified**
(Signature & Seal) Chairperson, DRC, Dept. of ..... North Lakhimpur University Dated :	**Chairman RC** To be placed before the meeting of the RC.

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ANNEXURE –IV

NORTH LAKHIMPUR UNIVERSITY

Guidelines For Preparation of Ph.D. Thesis

1. All copies of the thesis will be printed on standard A-4 size paper. The right margin should be 2.5 cm, the left margin 3.75 cm, the top margin 3.75 cm and the bottom margin 3.75 cm. Material should be typed on both sides of the paper.
2. The thesis may be prepared using a recognized word-processing or scientific typesetting system, including Microsoft Word, LaTeX or an equivalent system. The choice of typesetting system shall not affect the prescribed academic, structural and formatting requirements of the University. Times New Roman (12 point) and 1.5-line spacing may ordinarily be used for the main textual material; however, appropriate fonts, sizes and spacing may be used for scientific texts, mathematical expressions, equations, scientific symbols, tables, figures, captions, references, computer code, appendices and other discipline-specific material. A consistent style shall be maintained throughout the thesis.
3. Throughout the manuscript, appropriate paragraph indentation and spacing shall be used consistently. Division of words at the end of a line should be avoided as far as practicable.
4. The title page (including the cover) shall be centre-aligned and shall include the following – title of the thesis in capital letters without splitting words or phrases, submission declaration sentence prescribed by the Research Council, logo of North Lakhimpur University, name of the author of the thesis, department under which the student was registered and the year of submission. Appropriate capitalization shall be used consistently throughout the title page.
5. Name of the degree, the year of submission, title of the thesis and name of the author shall be printed on the spine of the cover of the final copy of the thesis in the hard bond form as stated in clause 5 of this annexure.
6. The thesis shall include a complete and consistent list of references/bibliography. References shall be presented according to a recognized citation and referencing style appropriate to the discipline, as approved by the DRC. All entries in the reference list shall be appropriately cited in the thesis, as applicable.
7. For convenience, thesis can be prepared using the **prescribed templates** by the Research Council.
8. The colour of the thesis cover will be given as below:

Faculty	Colour of the cover
Arts & Humanities	Blue
Science & Technology	Maroon

9. The candidate shall submit four copies of the thesis in soft binding (five copies in case of joint supervision), or such number as may subsequently be prescribed by the University. One hard-bound copy of the final thesis shall be submitted within one month from the date of viva-voce for preservation in the University Library, unless otherwise prescribed.

****

ANNEXURE V

North Lakhimpur University

Biswanarayan Shastri Central Library, NLU
Date: .....

Plagiarism Verification

Title of the Thesis: .....
.....
Page: .....
Research Scholar's Name: .....
Supervisor(s) Name & Designation: .....
Department: .....
Institution: .....

This is to report that the above thesis was scanned for similarity detection excluding bibliography and references. Process and outcome are given below:

Software used: ..... Date: .....
Similarity Index (in percentage):.....
Total word count: .....

The complete report is submitted for review by the Supervisor/ DRC Chairperson.

Checked by

(Signature)
Date: ..... **Place:** .....

The complete report of the above thesis has been reviewed by the undersigned. (Tick the Appropriate Box)

☐ The similarity index is within the accepted norms.

☐ The similarity index is above accepted norms, because of the following reasons:

1.....
2.....
3.....

The thesis may be considered for the award of degree. (Relevant documents attached).

Signature of the Student **Signature of the Supervisor**

ANNEXURE VI

North Lakhimpur University, Lakhimpur

Department of .....

Date: .....

Student Approval Form

Name of the Author	
Department	
Degree	
Department	
Supervisor	
Thesis Title	
Year of Submission	

Agreement

1. I hereby certify that, if appropriate, I have obtained and attached here to a written permission/statement from the owner(s) of each third-party copyrighted matter to be included in my thesis/dissertation.
2. I hereby grant to North Lakhimpur University and its agents the non-exclusive license to archive and make accessible my thesis/dissertation, in whole or in part in all forms of media, now or hereafter known. I retain all other ownership rights to the copyright of the thesis/dissertation. I also retain the right to use in future works (such as articles or books) all or part of this thesis, dissertation, or project report.

Signature of the Scholar

Place:

Date:

Signature and seal of the Supervisor

Place:

Date:

****

ANNEXURE VII

North Lakhimpur University, Lakhimpur

Department of .....

Date: .....

Self-Plagiarism Exclusion Certificate from Supervisor

The content of the chapters of the thesis entitled .....

.....

....

have been published as mentioned below:

Sl. No.	Title of the Article/Chapter	Name of the Journal/Book	Publisher	Vol. & Issue No./ISSN/ISBN
1.				
2.				
3.				
4.				
5.				

These published works have been included in the thesis and have not been submitted for any degree to any University/Institute.

Signature of the Candidate

Place: .....

Date: .....

Signature of Supervisor

Place: .....

Date: .....

ANNEXURE – VIII

NORTH LAKHIMPUR UNIVERSITY

PROFORMA FOR APPLICATION FOR Ph.D. SUPERVISORSHIP

A. Basic Details:

1.	Name	
2.	Designation	
3.	Subject	
4.	Present Occupational Address	
5.	Date of Birth	

B. Expertise an Experience:

1.	Subject in master's degree with specialization if any	
2.	Date of Ph.D. awarded	
3.	Title of the Ph.D. Work	
4.	Teaching Experience before Ph.D.	
5.	Teaching Experience after Ph.D.	
6.	Teaching Experience in P.G. Classes at North Lakhimpur University	

C. Research Publication and Research-Project Details:

1.	Number of Research Papers/ Book Chapters /Proceedings Published in Scopus / Web of Science indexed journals/ volumes.	*(Please enclose list)*

2.	Number of Research Papers Published in peer-reviewed (non-Scopus / non-Web of Science indexed) journals.	*(Please enclose list)*
3.	Other Books and other relevant Articles authored by the applicant	*(Please enclose list)*
4.	Major/Minor Research Projects completed/ ongoing under the principal / co investigation of the applicant	*(Please enclose list)*

D. Declaration by the Application:

I hereby declare that the information stated as above is true to the best of my knowledge.

I hereby assure that I shall serve as a Ph.D. Supervisor of North Lakhimpur University in the subject ..... complying with the **North Lakhimpur University Regulations for the Research Council and Award of the Degree of Doctor of Philosophy (Ph.D.), 2026** and as and when amended.

Date : .....

Place : ..... Signature of the applicant

E. Recommendation of the DRC, North Lakhimpur University:

The ..... meeting of the DRC, Dept. of ..... held on ..... hereby recommends Dr. .....

as a Ph.D. Supervisor in the subject, ... after finding him/her eligible for the same as per **North Lakhimpur University Regulations for the Research Council and Award of the Degree of Doctor of Philosophy (Ph.D.), 2026.**

Date : .....

Place : ..... Signature of the Chairperson

DRC, Dept. of .....

F. Approval of the RC

The ..... meeting of the RC, North Lakhimpur University held on .....
..... hereby approves Dr. .....
of ..... as a Ph.D. Supervisor in the subject,
..... vide Resolution No. .....
on recommendation of the DRC, Dept. of ..... held
on ..... .

Date : .....

Place : .....

Chairperson
Research Council

ANNEXURE – IX

NORTH LAKHIMPUR UNIVERSITY

List of Research Papers Published in the Referred/Indexed Journals/Volumes

Name of the Applicant :.....

Subject : .....

Sl. No.	Name of the Journal / Volume	ISSN/ ISBN	Vol. & Issue	Publisher	Date of Publication	Title of the Paper	Whether Scopus/ Web of Science Indexed (Yes/No)

* Please enclose the copy of the papers.

Date :

Place :

Signature of the Applicant

REGISTRAR
North Lakhimpur University
Lakhimpur, Assam